

# APPLICATION FOR GRANT

## Section One: Basic Information

Date of application: \_\_\_\_\_ Amount requested: \$ \_\_\_\_\_

Application submitted to: *Albert E. and Birdie W. Einstein Fund, Inc.*

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Website \_\_\_\_\_

Mission of your organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Year organization founded: \_\_\_\_\_ Navigator Rating \_\_\_\_\_

Total number of Officers and Directors \_\_\_\_\_

Aggregate Compensation: \_\_\_\_\_

Number Full time Employees: \_\_\_\_\_ Number Part- time employees \_\_\_\_\_

Aggregate compensation: \_\_\_\_\_

Person submitting/preparing this grant application: \_\_\_\_\_

Title \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail \_\_\_\_\_

Top Official \_\_\_\_\_

Title: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Section Two: Proposal Information**

**Amount of Grant Request:** \_\_\_\_\_

**GOALS/INTENDED USE OF FUNDS:** - What is the problem or issue to be addressed through the use of these Funds? What do you expect to accomplish?

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**TARGET POPULATION:** Who will be served through the use of these funds?

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**OTHER FUNDING SOURCES:**-Do you have other funding sources (over \$1,000 each) for this project? List

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**LITIGATION-** Is there any pending litigation against your organization? Yes \_\_\_\_\_  
NO \_\_\_ If Yes, please explain:

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**Has your organization had to pay any court ordered judgments in the past three years? If so, for what and how much?**

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**OTHER USEFUL INFORMATION:** - Is there anything else a potential funder should consider in reviewing this proposal? Do you have fund raising events?

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**REQUESTED ATTACHMENTS:**

- A. IRS Letter of Determination
- B. Most recent Form 990 (including Schedule A)

- C. Financial statement (Audited, if available)
- D. List of board members
- E. Current Corporate Resolutions

**Section Three: Certification**

As a Florida nonprofit organization, you are required to register with the State as a charity. Please provide a copy of your registration letter.

In addition, the top official of your organization as well as the chairperson for your governing board must sign the following statement:

1. Submission of this funding proposal is authorized by our Organization's Board of Directors.
2. Tax exemption under IRS Section 501(c) (3) for \_\_\_\_\_  
 \_\_\_\_\_  
 Name of organization  
 has not been revoked or modified.
3. The applicant organization understands that should the requested grants be made, the applicant organization will furnish a report indicating how funds were spent and that the funds were spent solely for the purposes for which the grant is sought. The applicant organization understands that it will be expected to accept the terms and conditions set out by the grant maker.

We certify that to the best of our knowledge, the statements contained in this application are true, correct and complete.

**Top Official:**

**Board Chairperson**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**                      **Date**

\_\_\_\_\_  
**Signature**                      **Date**